

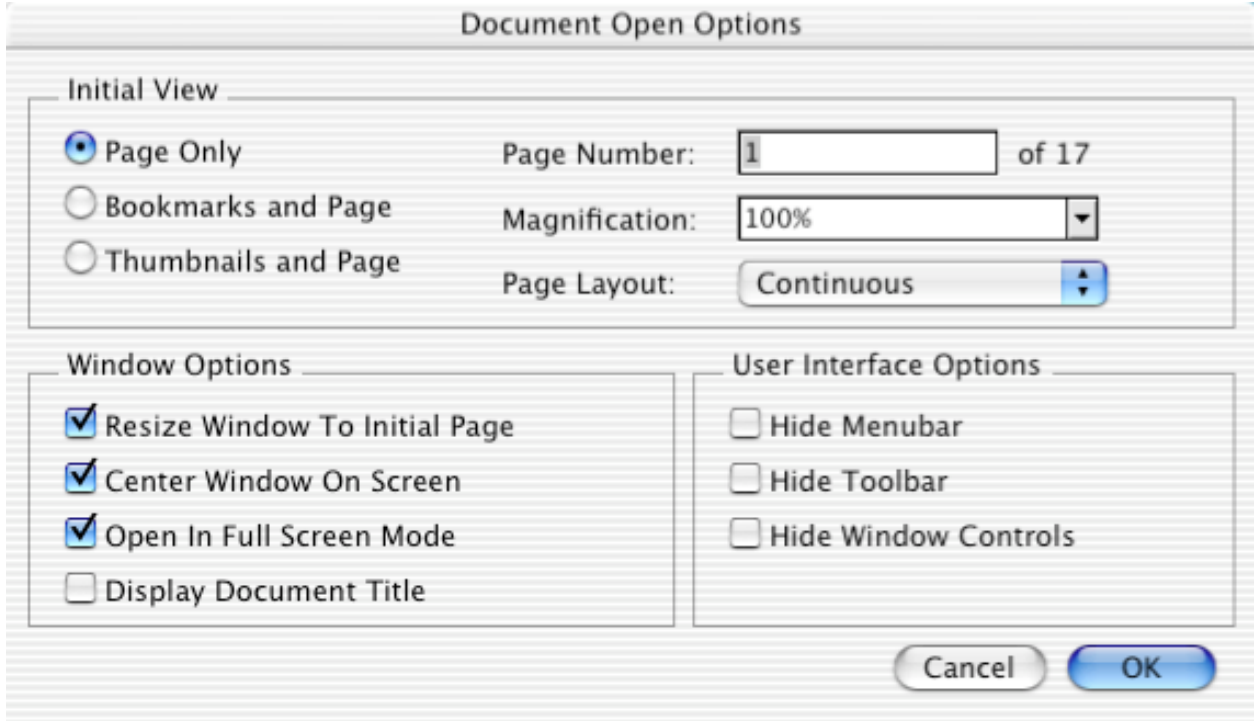
Creating an Adobe Acrobat Portfolio

1. Open your graphic filein **Adobe Photoshop**.
(If you are coming from QuarkXPress save it as an .eps file first.)
2. Size itto accommodate the size/resolution it will be viewed or printed at.
Preferrably at 640 x 480. If using “Horizon’ and “Vertical” formats in combination together,
select a common width or height.
3. Flatten the file.....before **Saving**.
4. Save the file as a **Photoshop PDF** using **File/Save a copy...**
5. Open the new .pdf file in **Adobe Acrobat v5.0**.
6. Adjust the view to **100%**.



7. Add additional files.....using **Document/Insert Page...**

8. If desired, Select **File/Document Properties ▶ Open Options...** and Set these Settings:



9. Import screen captured images using..... **Command + Shift + 4**.
 (This captures the image as a PICT/.pic file on your Desktop. You can then open it in Adobe Photoshop to adjust the image before inserting it in Adobe Acrobat–Use this to display images that do not view well as a saved file from the software they were created in.)

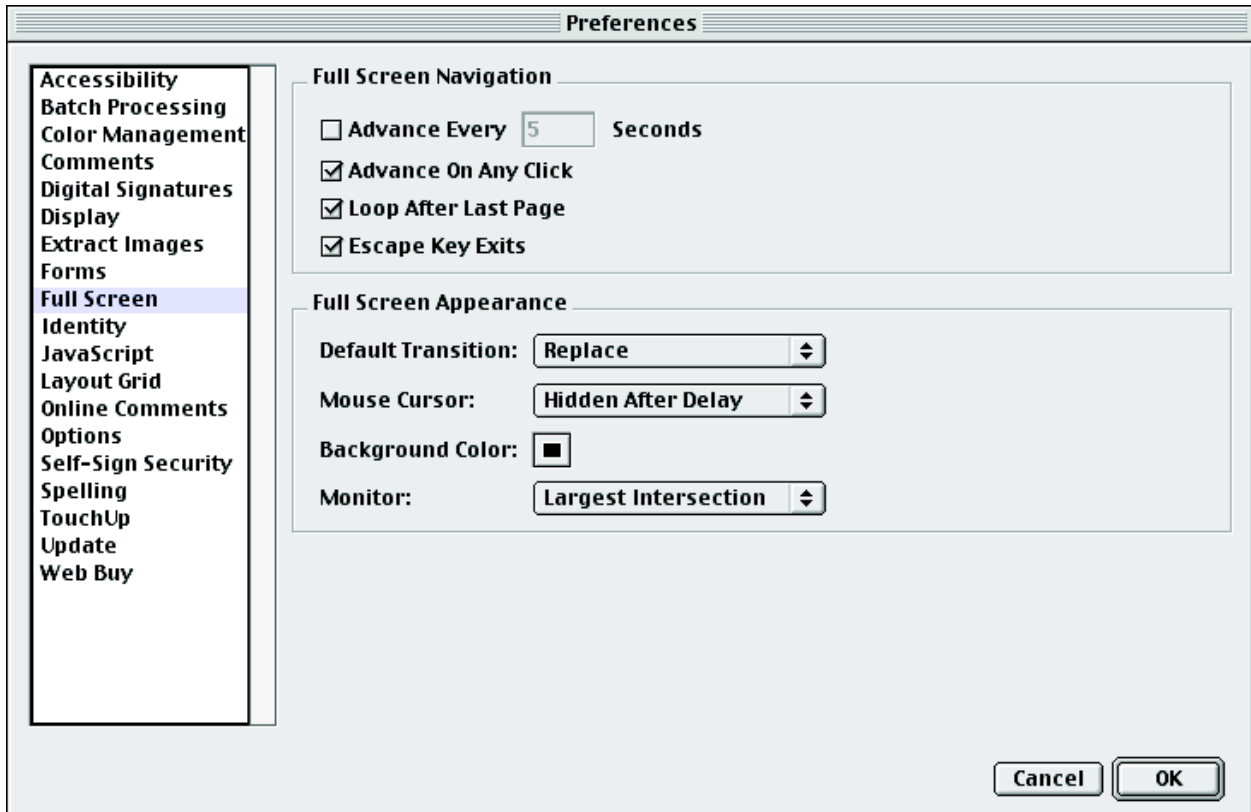
Note: You May also want to check Edit/Preferences ▶ /General/Display.../Smoothing to see if Smooth Line Art and Smooth Images are turned on.

10. Set the Full Screen functions..... **Select Edit/Preference ▶ /General.../Full Screen**.
 Such as: **Full Screen Navigation:**

- Advance Every ___ Seconds
- Advance on Any Click

And..... **Full Screen Appearance:**

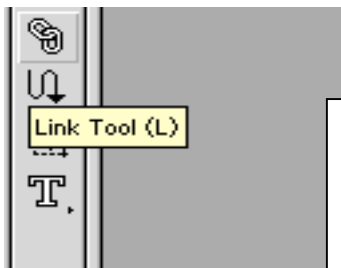
- Default Transitions:
- Mouse Cursor:
- Background Color:



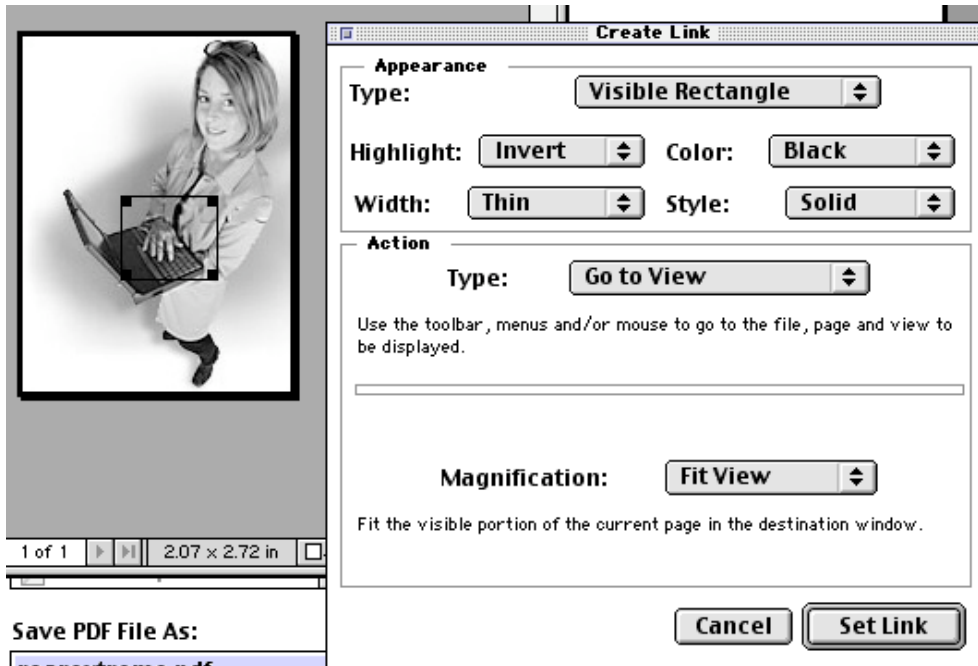
You can set-up or check other items here if necessary,..... such as:

- **Display**
- **Layout Grid**
- **Spelling**

11. Create invisible links over text or imagesusing the **Link** tool.
(If needed to link to other pages.)



Click and drag over the item you wish to link. A dialog box will open. Set the setting needed to accommodate your interactive needs.



12. Select **File/Save As ...**to **Optimize** the.pdf file.

